**COMMON RULES FOR THE ERASMUS PROGRAM**

• The products of each partner school must be posted on the common website, so that everyone can be informed about the work done in each school and thus make enough dissemination.

* All final products should be in English or at least an English interpretation should be provided in case of products in the mother tongue of students.
* The common logo, created by the participating students of the Cyprus team, should be used in any official document, exhibition of products, a publication on the common website or in a newspaper.
* Each coordinator must publish the schedule of the meeting in his / her country, on the common website.
* Each coordinator must keep minutes from the transnational meeting in his country. He has also to prepare the list of participants in the Learning Activities as well as in the Transnational meetings, in order to be signed by everyone. The coordinating country keeps the originals and everyone keeps copies of them.
* There must be α frequent communication of the coordinators via the Facebook page created for this purpose or by email. In particular, when there is a current issue, there must be a response from everyone within 48 hours.
* Only coordinators communicate about the various arising issues and they make decisions after coming to an agreement with the Erasmus team of their school.
* Coordinators must keep the deadlines decided by everyone.